



Planning Department
Final Plat Submission Checklist

Subdivision Name: _____

Date of submission: _____ A/C Date: _____

Submitted by: _____
Name Firm Phone

Plat Documents

_____ Formal application (may use this checklist) and appropriate filing fee

_____ Five separate 18"x24" copies of final plat

_____ PDF of final plat

_____ **Letters/Memos** from all necessary review agencies having jurisdiction over improvements required or desired in the subdivision, including:

_____ City of Boerne Fire Code Official

_____ Bandera Electric Co-op and/or Pedernales Electric Co-op

_____ TXDOT (if any state right-of-way is involved in streets or access points)

_____ Cow Creek Ground Water Conservation District

_____ Cable and telephone wire services

_____ Kendall County, if any county right-of-way is involved in streets or access points or if in ETJ

_____ Any other State or public agency approval with jurisdiction over improvements desired in the subdivision

_____ Other utility providers (if any)

Notes: _____
