

**MINUTES
AD HOC COMMITTEE FOR
PROPOSED CITY HALL MEETING
POLICE DEPARTMENT TRAINING ROOM
124 OLD SAN ANTONIO ROAD
BOERNE, TEXAS
JUNE 23, 2016**

Minutes from the Ad Hoc Committee for the Proposed City Hall meeting, June 23, 2016,
6:00 p.m.

Committee Members Present: Christina Bergmann - Chair, David Spencer – District 1, Kerry Phillip – District 3 and Cathy Spain – District 5. Barbara Racinowski – District 2 and Ben Adam – District 4 were absent.

Staff Members Present: Linda Zartler – Assistant City Manager, Paul Barwick – Special Projects Director, Mike Raute – IT Director, Patti Behrendt – Executive Assistant, Officers Paul Bilotta and Carlos Padilla.

Guests Present: Becky Welch, Richard McCormick, Kim and Will Miller, Rob Ziegler, Nickie Allwein, Bonnie Clanin and Melissa Stavinoha.

1. CALL TO ORDER

Chair Christina Bergmann called meeting to order at 6:07 p.m.

2. APPROVAL OF MINUTES FROM JUNE 15, 2016 MEETING

The minutes of the June 15, 2016 meeting were presented.

MS. SPAIN MADE A MOTION TO APPROVE THE MINUTES OF THE JUNE 15, 2016 MEETING AS WRITTEN. MS. PHILLIPS SECONDED THE MOTION. MOTION PASSED 4-0.

3. RECOMMENDATIONS TO THE CITY COUNCIL FROM THE AD HOC COMMITTEE FOR THE PROPOSED CITY HALL PROJECT PER THE COMMITTEE'S RESPONSIBILITIES

Ms. Bergmann untabled the item from the previous meeting and began discussions regarding the committee responsibilities. Each member expressed their recommendation. Written recommendations had been submitted by Ms. Racinowski and Mr. Adam, which were read aloud.

Ms. Bergmann asked the committee for their recommendations to City Council. The committee member responded individually as follows, with consensus recommendations for each item.

#1 – Needs Assessment – Did City conduct due diligence and go through right path to come up with square footage for new city hall.

Mr. Spencer – no, process was not adequate.

Ms. Phillips – no.

Ms. Racinowski – yes.

Mr. Adam – recommend to move forward, but committee did not consider vote due to lack of clarification on Mr. Adam's response.

Ms. Spain – yes, but too much public space and citizens should have been more involved in process. Staff needs are great, public portion needed to be tweaked.

Ms. Bergmann suggested comments to City Council that square footage is adequate due to staffing, public space could be altered, not enough public involvement in process.

#2 – Cost/budget

Mr. Spencer, does not feel that he has enough information – not enough time to get into understanding. Yes, but...

Ms. Phillips, do not exceed \$350/sf.

Ms. Racinowski, reasonable and appropriate (\$300-350).

Mr. Adam, no clear answer, considered non-vote.

Ms. Spain, yes, not to exceed \$350.

Ms. Bergmann suggested comments to City Council that yes, estimated cost is approximately in line, request not to exceed \$350/sf and request to get additional financial information on what the City can afford and how other spending is impacted. ** It was later determined that instead of \$350/sf do not exceed, focus on two bullet points.

#3 – Quality

Mr. Spencer, no.

Ms. Racinowski, yes.

Ms. Phillips, no.

Mr. Adam, likely no.

Ms. Spain, no.

Consensus was determined to be the following bullet points.

- Landscape, large mature trees to give feel of being there a while
- Concern about the height due to [property] elevation – possibly set back more from Main Street
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The committee included an additional recommendation that a conceptual design charrette process be held that involves the citizens.

4. ADJOURNMENT

Ms. Bergmann asked for a motion to adjourn.

MR. SPENCER MOTIONED TO ADJOURN. MS. PHILLIPS SECONDED THE MOTION. MOTION PASSED 4-0.

Meeting adjourned at 8:08 p.m.

APPROVED:

s/s Christina Bergmann
Committee Chair

ATTEST:

s/s Patti Behrendt
Recording Secretary