



City of Boerne Code Enforcement
 PO Box 1677
 402 E. Blanco
 Boerne, Texas 78006

830-248-1529
www.ci.boerne.tx.us

CODE ENFORCEMENT INCIDENT REPORT

Our Mission.....to ensure that the City's ordinances, as determined by City Council, are observed by Boerne's citizens. These ordinances have been enacted to maintain health, safety and order, to ensure property rights and values, and to maintain the aesthetic quality of life that exists in Boerne.

Our Customer Service Commitment to you: We the Code Enforcement staff of the City of Boerne pledge to you, our customers... That we will endeavor to work with you to insure that your project will meet the minimum level of safety, to provide excellent and prompt service, accurate information and timely attention to your needs. Furthermore, we pledge to be courteous, respectful, and attentive to any special needs you may have.

Violation Location and Property Owner

Street Address:

Additional location information:

Name of Property Owner:

Property Owner's Mailing Address:

Phone:

Reporting Party Information

Reporting Party name:

Mailing Address:

Phone:

Complaint Type

Trash and debris

Substandard Housing

Overgrown Vegetation

Bulk Pickup

Sign

Building without a Permit

Junk Vehicle

Other

Other

Other

Nature of the Complaint:

Signature of Reporting Party

Date of Filing

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For Official Use Only

Received by:

Date Received:

Photos Letter sent Date:

Action Taken:

Complainant notified: Yes No Date:

Closure date:

UCSO notified: Yes No Date:

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