Field Available for Reservation:
City Park
106 City Park Road
Boerne, Texas 78006

Field 1 Youth (285 x 220)
Field 2 Adult (215 x 350)
Field 3 Youth (170 x 250)
Field 4 Youth (170 x 286.50)
Field 5 Adult (280 x 370)

I. Intended use of fields:

The fields at City Park are designed to be utilized for soccer and flag football activities. Any other desired use for organized activities will require approval from the Parks & Recreation Director or his or her designee. This restriction is to preserve the integrity of these competition playing fields.

II. Tournament (all day) Rentals:

A. Rental Rates for Tournaments (all day rentals):

$200.00 per field per day 4 or fewer fields

$150.00 per field per day 5 fields

$ 80.00 set up per field

$50.00 refundable security deposit per field

Cancellation Fee: 2 weeks prior to rental - $25 administrative fee
Less than 2 weeks – 25% of rental plus $25 administrative fee. No shows/no refunds.

B. Basic Rental Information for Tournament/All Day rentals:

1. The deposit fee will be returned if the field(s), parking lot, restrooms, area around the concession stand and under the bleachers are left clean (free of trash) and in good condition. All trash should be bagged and stacked together in front of the concession window. Additional charges may be billed should damages total more than the deposit paid. Litter clean up will be computed at a $30 per hour rate.

2. Before a date can be reserved the applicable fees must be paid.

3. A check-in, check-out time must be arranged through the Parks Department for all rentals except hourly rentals.
4. The individual or individuals in charge of a tournament must meet with a staff member from the Boerne Parks & Recreation Department before the tournament to arrange any tournament and maintenance details.

5. Irrigation clocks are not to be tampered with.

6. Absolutely no alcoholic beverages are allowed in the soccer complex, which also includes the adjacent parking lot.

7. Vehicles are not to be driven or parked on the grass or non-designated areas without prior approval and proper identification. Absolutely no vehicles are allowed on the fields.

8. The Boerne Parks and Recreation Department reserves all concession rights. The concessions stands have been contracted out to local organizations who will be notified of tournaments. The concessionaires have the first right of refusal to operate the permanent stand during tournaments. Should the vendor waive the right to operate during tournaments, and the tournament director desires to have souvenir or approved beverage/concession sales available throughout the duration of the tournament, approval of sales and purchase of vendor permits must be obtained from the Parks & Recreation Office. Park Concession vendor’s permits are $25.00 per vendor per day.

9. To use the facility after 10:00 pm, a written request must be submitted to the Director of the Parks and Recreation Department who will seek approval.

10. The Parks and Recreation Department reserves the right to cancel tournaments for any of the following reasons:

   1. Weather Conditions
   2. Scheduling Conflicts
   3. Field Conditions

11. A group shall have the opportunity to move their date if they meet the following guidelines:

   1. Cancellation must be made in writing seven working days prior to the tournament date. Failure to notify the Department within the seven-day period will result in the loss of the security deposit and 25% of field rental.

   2. Unplayable field conditions as determined by the Parks & Recreation Staff Representative.

12. Tournament Reservations – Tournament reservations may be made as early as the beginning of the year through the Boerne Parks & Recreation Dept.

13. Sanctioning/Insurance Requirements – Tournament official(s) must provide proof of insurance with a “hold Harmless” clause naming the city as additional insured.

14. Renting party may not deny access to Boerne Parks & Recreation Department personnel at any part of the facility.
Boerne Parks and Recreation
Tournament Agreement

Name of Tournament: ____________________________________________________________

Est. No. of Teams: __________________________ Est. No. of Spectators: ____________________

Tournament Entry Fee: __________________________ Contact Name: ____________________________

Contact Telephone Number: ______________________________________________________

Contact e-mail address: ________________________________________________________

Name/Mailing Address for Refund Check: ____________________________________________

Day(s)/Date(s): __________________________________________________________________

Field(s): ________________________________________________________________________

Date Deposit Paid: __________________________ Amount: ______________ Cash____ Check No: ______

Date Rental Paid: __________________________ Amount: ______________ Cash____ Check No: ______

Waiver
I assume all risks associated with the use of the property identified in the agreement. I do hereby, on behalf of myself, the Organization, any heirs, executors, administrators, successors and assigns, in consideration of being allowed to use the property identified herein, agree to indemnify the City of Boerne and the City of Boerne Parks and Recreation Department, its employees, elected officials, appointed officials, and agents from any and all damages, liabilities, actions, causes of actions, losses, costs, expenses, claims and demands arising out of the use of the property specified herein including, without limitation, death, personal injuries or loss of consortium, damage to or loss of use of property, which may be incurred as a result of the such use, I agree to abide by all City of Boerne rules and regulations formulated by the City Council for the use of buildings, property and athletic facilities and to adhere to all specifications and limits listed. I certify by my signature below that I am duly qualified representative of my organization, of legal age and authorized to sign this agreement. I further certify that I have read and understand all terms and conditions contained herein. Nothing herein shall be deemed as a waiver of Governmental immunity from liability.

Signature of Authorized Representative/Renter __________________________ Date _____________

Signature of Approval __________________________ Date _____________

Boerne Parks & Recreation Representative

In keeping with our customer service, we want to meet your needs. We realize not all tournaments are alike in format or structure. If you require further assistance outside the guidelines set fourth in this agreement, please do not hesitate to contact our office. We appreciate your support.

In case of an emergency please call: Boerne P.A.R.D. (830) 249-9511, After hours emergencies contact Dispatch at (830) 249-1204, 764-1205. Rain out information (830) 249-9511, after 5:00 P.M. & weekends (249-9511, etc. 2600 OFFICIAL USE ONLY:

Damage Deposit………..Transaction Code 452.100.0000…………..Account No. 03-2225 __________________

Field Rental……………..Transaction Code 450.1000…………..Account No. 03-40307 __________________

Fee Paid $____________ Check No. ______________ Cash $____________________

Refund Amount: __________________________ Date Requested: ______________ BY: _____________

Refund Amount Withheld: __________________________ Comments: __________________

Updated 12/28/2010/bberg