

Boerne Parks & Recreation Department

Soccer Field Tournament Agreement

Fields Available for Reservation:

City Park
106 City Park Road
Boerne, Texas 78006

Field 1	Youth (285 x 220)
Field 2	Adult (215 x 350)
Field 3	Youth (170 x 250)
Field 4	Youth (170 x 286.50)
Field 5	Adult (280 x 370)

I. Intended use of fields:

The fields at City Park are designed to be utilized for soccer and flag football activities. Any other desired use for organized activities will require approval from the Parks & Recreation Director or his or her designee. This restriction is to preserve the integrity of these competition playing fields.

II. Tournament (all day) Rentals:

A. Rental Rates for Tournaments (all day rentals):

\$200.00 per field per day 4 or fewer fields

\$150.00 per field per day 5 fields

\$ 80.00 set up per field

\$50.00 refundable security deposit per field

Cancellation Fee: 2 weeks prior to rental - \$25 administrative fee
Less than 2 weeks – 25% of rental plus \$25 administrative fee. No shows/no refunds.

B. Basic Rental Information for Tournament/All Day rentals:

1. The **deposit fee will be returned if** the field(s), parking lot, restrooms, area around the concession stand and under the bleachers are left clean (free of trash) and in good condition. All trash should be bagged and stacked together in front of the concession window. **Additional charges** may be billed should damages total more than the deposit paid. Litter clean up will be computed at a \$30 per hour rate.
2. Before a date can be reserved the applicable **fees must be paid.**
3. A **check-in, check-out time** must be arranged through the Parks Department for all rentals except hourly rentals.

4. The individual or individuals in charge of a tournament must meet with a staff member from the Boerne Parks & Recreation Department before the tournament to arrange any tournament and maintenance details.
5. Irrigation clocks are not to be tampered with.
6. Absolutely ***no alcoholic beverages*** are allowed in the soccer complex, which also includes the adjacent parking lot.
7. ***Vehicles are not to be driven or parked on the grass*** or non-designated areas without prior approval and proper identification. Absolutely no vehicles are allowed on the fields.
8. The ***Boerne Parks and Recreation Department reserves all concession rights***. The concessions stands have been contracted out to local organizations who will be notified of tournaments. The concessionaires have the first right of refusal to operate the permanent stand during tournaments. Should the vendor waive the right to operate during tournaments, and the tournament director desires to have souvenir or approved beverage/concession sales available throughout the duration of the tournament, approval of sales and purchase of vendor permits must be obtained from the Parks & Recreation Office. Park Concession vendor's permits are \$25.00 per vendor per day.
9. To use the facility after 10:00 pm, a written request must be submitted to the Director of the Parks and Recreation Department who will seek approval.
10. The ***Parks and Recreation Department reserves the right to cancel tournaments*** for any of the following reasons:
 1. Weather Conditions
 2. Scheduling Conflicts
 3. Field Conditions
11. A group shall have the ***opportunity to move their date*** if they meet the following guidelines:
 1. Cancellation must be made in writing seven working days prior to the tournament date. Failure to notify the Department within the seven-day period will result in the loss of the security deposit and 25% of field rental.
 2. Unplayable field conditions as determined by the Parks & Recreation Staff Representative.
12. **Tournament Reservations** – Tournament reservations may be made as early as the beginning of the year through the Boerne Parks & Recreation Dept.
13. **SANCTIONING/INSURANCE REQUIREMENTS** – Tournament official(s) must provide proof of insurance with a “hold Harmless” clause naming the city as additional insured.
14. Renting party may not deny access to Boerne Parks & Recreation Department personnel at any part of the facility.

Boerne Parks and Recreation Tournament Agreement

Name of Tournament: _____

Est. No. of Teams: _____ Est. No. of Spectators: _____

Tournament Entry Fee: _____ Contact Name: _____

Contact Telephone Number: _____

Contact e-mail address: _____

Name/Mailing Address for Refund Check: _____

Day(s)/Date(s): _____

Field(s): _____

Date Deposit Paid: _____ Amount: _____ Cash _____ Check No: _____

Date Rental Paid: _____ Amount: _____ Cash _____ Check No: _____

Waiver

I assume all risks associated with the use of the property identified in the agreement. I do hereby, on behalf of myself, the Organization, any heirs, executors, administrators, successors and assigns, in consideration of being allowed to use the property identified herein, agree to indemnify the City of Boerne and the City of Boerne Parks and Recreation Department, its employees, elected officials, appointed officials, and agents from any and all damages, liabilities, actions, causes of actions, losses, costs, expenses, claims and demands arising out of the use of the property specified herein including, without limitation, death, personal injuries or loss of consortium, damage to or loss of use of property, which may be incurred as a result of the such use, I agree to abide by all City of Boerne rules and regulations formulated by the City Council for the use of buildings, property and athletic facilities and to adhere to all specifications and limits listed. I certify by my signature below that I am duly qualified representative of my organization, of legal age and authorized to sign this agreement. I further certify that I have read and understand all terms and conditions contained herein. Nothing herein shall be deemed as a waiver of Governmental immunity from liability.

Signature of Authorized Representative/Renter

Date

**Signature of Approval
Boerne Parks & Recreation Representative**

Date

In keeping with our customer service, we want to meet your needs. We realize not all tournaments are alike in format or structure. If you require further assistance outside the guidelines set fourth in this agreement, please do not hesitate to contact our office. We appreciate your support.

In case of an emergency please call: Boerne P.A.R.D. (830) 249-9511, After hours emergencies contact Dispatch at (830) 249-1204, 764-1205. Rain out information (830) 249-9511, after 5:00 P.M. & weekends (249-9511, etc. 2600

OFFICIAL USE ONLY:
 Damage Deposit.....Transaction Code 452.1000.....Account No. 03-2225 _____
 Field Rental.....Transaction Code 450.1000.....Account No. 03-40307 _____
 Fee Paid \$ _____ Check No. _____ Cash \$ _____
 Refund Amount: _____ Date Requested: _____ BY: _____
 Refund Amount Withheld: _____ Comments: _____

 Updated 12/28/2010/bberg