



# Oak Wilt Management Incentive Program Application

Please print clearly. Incomplete applications will not be accepted. **Submit Page 1. of this application to the City of Boerne Urban Forester to determine if the proposed project qualifies for an incentive.** See Incentive Program Details for requirements of program participation.

**Property Owner Information:**

Name: \_\_\_\_\_ Property Address \_\_\_\_\_

Mailing Address (If Different from Property Address): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Contractor Information:**

Company Name: \_\_\_\_\_ Address: \_\_\_\_\_

Applicator Name: \_\_\_\_\_  ISA Certified Arborist  ISA Oak Wilt Qualified  B.S. Forestry

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor acknowledgement of program participation (Signature) \_\_\_\_\_ Date: \_\_\_\_\_

**Project Type, Check All That Apply:**

- Symptomatic or deceased red oak tree removal (≥ 8 inches in Diameter at Breast Height [DBH])
- Symptomatic or deceased oak tree removal (≥ 12 inches DBH and not identified as a Red Oak variety)
- Therapeutic treatment of symptomatic oak species
- Preventative treatment of non-symptomatic oak species (withing 100 ft. of an infected tree)

**Project Narrative:** Include individual trees, species, diameters, tree tag IDs and proposed treatments or removals.

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**Project Qualification (Completed by City of Boerne)**

The proposed project qualifies for the following reimbursment(s):  YES  NO

If No, Reason: \_\_\_\_\_

Treatment: (\$) \_\_\_\_\_ Removal: (\$) \_\_\_\_\_ TOTAL: (\$) \_\_\_\_\_

Application Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**Post-treatment Report:**

All work described in the project narrative section of this application has been completed. Include treatment details in the table below.

**Treatment:**

Tag ID	Date	Species	Treatment Method (Include if preventative or therapeutic treatment and fungicide used)

**Removal:**

Species	Date of Removal	Date of Disposal	Disposal Method

*(Preferred disposal method is at the Kendall County Brush Collection Site on designated days. Trees to be chipped same day)*

Contractor (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

**Contractor Payment Affidavit:**

Contractor has completed the Project and Owner has made final payment to Contractor,  
WHEREAS \_\_\_\_\_ (“Property Owner”) and \_\_\_\_\_ (“Contractor”) entered into an agreement for qualifying treatment(s) or removal of oak wilt infected trees as detailed in the project narrative section of this application. In consideration of the final payment made by owner, receipt of which is hereby acknowledged by contractor.

Contractor (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

Owner (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

**Reimbursement Process:**

Reimbursement will be initiated upon submittal of a completed post-treatment report and contractor payment affidavit. Reimbursement will be provided in the form of a check issued by the City of Boerne for the total amount shown in the project qualification section on page 1. Checks will be mailed to the property owner at the address provided on this application.

**Submit Application To:**

Ryan Bass  
Environmental Planner / Urban Forester  
City of Boerne  
447 N. Main St. Boerne, TX 78006  
[rbass@boerne-tx.gov](mailto:rbass@boerne-tx.gov)  
Office: 830-331-9707

## Incentive Program Details

### Tree Removal Incentive:

- Reimbursement of \$50 per inch of diameter (DBH) removed for any symptomatic or deceased red oak species greater than 8 inches in diameter at breast height (DBH) suspected of hosting fungal mats.
- Reimbursement of \$25 per inch of diameter removed for any oak wilt killed or infected tree experiencing > 30% canopy loss greater than 12 inches in DBH not identified as a red oak species.
- Confirmation of proper disposal technique is required prior to reimbursement. The City of Boerne will coordinate with the Kendall County Brush Collection Site for delivery of infected red oaks on a designated day where all material delivered will be chipped that day.
- **Maximum of \$1,500 per property, per fiscal year.**

### Treatment Incentive:

- Reimbursement of \$5 per inch of diameter (DBH) for proper fungicide injections
- Therapeutic treatment of any symptomatic oak species within Boerne City Limits not identified as a red oak variety and experiencing no more than 30% canopy loss.
- Preventative treatment of any asymptomatic oak species within 100 feet of symptomatic tree
- Applicator Qualifications: Only treatments performed under the guidance of an Oak Wilt Qualified ISA Certified Arborist or degreed forester will qualify for treatment reimbursement.
- Trees receiving therapeutic or preventative treatments are exempt from the program for 2 years from date of treatment.
- **Maximum of \$1,500 per property, per fiscal year.**

*(Each Property can receive a maximum of \$3,000 in combined incentives annually)*

### Tree Removal Permits:

Removal of oak wilt infected trees identified on this application that are dead or dying (> 30% canopy loss) as identified by the City of Boerne Urban Forester or an ISA Certified Arborist and cannot be restored to a healthy condition do not require a Tree Removal Permit. Any protected tree removed not associated with this incentive program requires an approved Tree Removal Permit and is subject to mitigation as defined in Section 8.3 of the City of Boerne Unified Development Code (UDC). Any unauthorized tree removal will be subject to administrative and civil penalties as detailed in UDC Section 2.7.A.i., Violations and Remedies.

### All program participants agree to the following:

**INDEMNIFICATION. APPLICANT AND CONTRACTOR SHALL INDEMNIFY, DEFEND, SAVE AND HOLD HARMLESS THE CITY AND ITS OFFICERS, EMPLOYEES AND AGENTS FROM AND AGAINST ALL CAUSES OF ACTION, FINES, JUDGMENTS, LOSSES, CLAIMS, DAMAGES, LIABILITIES, COSTS AND EXPENSES, INCLUDING REASONABLE ATTORNEYS' FEES AND EXPENSES, JOINT OR SEVERAL, WHETHER THEY BE FOR PERSONAL INJURY OR PROPERTY DAMAGE OR ANY OTHER TYPE OF CLAIM, WHICH MAY BE ASSERTED AGAINST ANY OF THEM ARISING OUT OF OR RELATED TO (I) ANY ACTION BY THE APPLICANT, CONTRACTOR OR ITS AGENTS IN THE CARRYING OUT OF THE SERVICES DURING THE TERM OF THIS INCENTIVE PROGRAM; (II) THE NEGLIGENCE OR WILLFUL OR WANTON MISCONDUCT OF THE APPLICANT, CONTRACTOR OR ITS AGENTS; (III) ANY VIOLATION OF ANY REQUIREMENT APPLICABLE TO CONTRACTOR OR ITS AGENTS UNDER ANY FEDERAL, STATE, OR LOCAL LAW OR REGULATION, (IV) THE FAILURE OF CONTRACTOR TO PERFORM SPECIFIED DUTIES UNDER THIS INCENTIVE PROGRAM, OR (V) THE BREACH OF ANY AGREEMENT BETWEEN THE APPLICANT AND CONTRACTOR, EXCEPT IN EACH CASE TO THE EXTENT CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL OR WANTON MISCONDUCT OF THE CITY. THIS SECTION SHALL SURVIVE TERMINATION OR EXPIRATION OF THIS AGREEMENT.**

**Qualifying Projects:** Properties located within Boerne City Limits and contain any oak species displaying symptomatic oak wilt or contains a healthy non-infected oak tree(s) within 100ft. of an oak tree diagnosed with oak wilt.

**Project Funding:** The City of Boerne Oak Wilt Management Incentive Program is funded through the City of Boerne Tree Restoration Fund.

**Application Review and Award Process:** All properties within Boerne city limits who meet the minimum application requirements are eligible to receive reimbursement based on available funding in a given fiscal year. Priority will be given to applications that include the removal and proper disposal of symptomatic red oak species. All other applications will be reviewed and awarded in the order in which they are received.

**Oak Wilt Diagnosis:** A confirmed oak wilt diagnosis must be provided by a qualified applicator or lab report from an accredited plant disease diagnostic laboratory. Tree(s) must be tagged with an engraved aluminum tag and tree tag number(s) included on the application.

**Applicator Qualifications:** Only treatments performed under the guidance an Oak Wilt Qualified ISA Certified Arborist or degreed forester will qualify for the reimbursement program. Name of company and individuals performing treatment must be included on application.

**Treatment Method:** Macro-infusion or Hybrid Micro-Infusion of either Propiconazole or Tebuconazole for therapeutic and preventative treatments. Qualified applicators will determine fungicide type and concentration on a case-by-case basis.

**Red Oak Removal and Disposal:** Infected red oaks that die in late summer, fall or early winter should be cut down and burned, buried, or chipped soon after discovery and removal. Confirmation of proper disposal technique is required prior to reimbursement. The city of Boerne will coordinate with the Kendall County Brush Site for delivery of infected red oaks on a designated day where all material delivered will be chipped that day.

**Verification of Treatment:** The Post-treatment report section of this application must be completed and signed by the applicator prior to reimbursement. In some situations, field verification by the city Urban Forester to evaluate treatment methods or confirm proper disposal of infected red oaks will be required prior to reimbursement.

**Protected Tree Species:** Pecan, Cottonwood, Sycamore, Texas Ash and all species of Cypress, Elm, Maple and Oak (with the exception of all varieties of red oaks)

**Standard Tree:** A protected tree species with a trunk diameter (DBH) between 8.0 and 11.9 inches.

**Legacy Tree:** A protected tree species with a trunk diameter (DBH) between 12.0 and 23.9 inches

**Heritage Tree:** A protected tree species that has a trunk diameter (DBH) larger than 24 inches.

**Tree Removal Permit (TRP):** A Permit required prior to the selective removal Protected trees from any real property as described in Section 2.7.A of the UDC.

**Diameter at Breast Height (DBH):** Tree diameter measured outside bark at 4 1/2 feet above ground level from the uphill side of the tree.