



City of Boerne  
 Development Services  
 447 N. Main Street  
 Boerne, TX 78006  
 (830) 248-1538

## FLOODPLAIN DEVELOPMENT PERMIT CHECKLIST

### ATTACH THIS SUBMITTAL CHECKLIST AND ALL REQUIRED DOCUMENTS TO THE PERMIT APPLICATION

Direct questions to Development Services at [devservices@boerne-tx.gov](mailto:devservices@boerne-tx.gov) or 830-248-1538.

**Development Name or Address:** \_\_\_\_\_

**Kendall CAD ID#:** \_\_\_\_\_

### CITY USE ONLY

#### FLOODPLAIN DETERMINATION

The proposed development is located on FIRM Panel **Choose an item.** dated **Choose an item.**

The proposed development is:

- NOT located in a Special Flood Hazard Area or a Local Floodplain  
*\*a Floodplain Development Permit is not required*
- Partially located in the Special Flood Hazard Area and/or a Local Floodplain
- Located in a Special Flood Hazard Area and/or a Local Floodplain
- Located in the floodway

The FIRM zone designation is **Choose an item.**

The approximate Base Flood Elevation at the site is \_\_\_\_\_ NGVD (MSL).

#### ADDITIONAL INFORMATION REQUIRED

- An approval letter from FEMA for a Conditional Letter of Map Revision (CLOMR)
- An approval letter from FEMA for a Letter of Map Revision (LOMR)
- Elevation (in relation to mean sea level), of the lowest floor (including basement) of all new and substantially improved structures
- Elevation (in relation to mean sea level), to which any nonresidential structure shall be floodproofed
- A certificate from a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the applicable provisions of CFR 60.3(c)(3)(ii) or CFR 60.3(c)(8)(ii)
- FEMA Elevation Certificate
- FEMA Floodproofing Certificate



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- Description of the extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development
- Exhibit showing total cut and fill volumes for each local watershed being disturbed
- Exhibit showing the size, location, and elevation of flood openings. Openings must be constructed in accordance with the Unified Development Code Section 8.1(D)(2)(d).
- Construction plans for proposed fences. The plans must show that the fence will not obstruct the flow of water.
- Certification from a registered professional engineer that the proposed activity in an adopted local floodplain, FEMA 100-year floodplain, and/or regulatory floodway will not result in any increase in the height of the base flood elevation. A copy of all supporting data and hydraulic/hydrologic calculations must be submitted.
- Infrastructure Plans or Development Plans in compliance with the Unified Development Code and Engineering Design Manual
- A Drainage Study in accordance with the Engineering Design Manual, Section 1.7.6