



# Planning & Community Development Platting Certification Memo

Please provide the information requested below. The request will be processed within 5 business days. If you have any questions, contact the Planning & Community Development Department at 830-248-1501.

<b>Property Address</b>	
<b>Kendall County Property ID</b>	
<b>Project Name</b>	
<b>Proposed Use</b> according to the list of uses in the Zoning Code	
<b>Project Description</b>	
<b>Requestor</b>	Name
	Company or Owner
	Phone

By signing below, I acknowledge that the information provided above is correct and to the best of my knowledge.

Signature

Date

FOR OFFICIAL USE ONLY						
<b>Address Verified:</b>	Yes	No	If no, correct address:			
<b>Platted:</b>	Yes	No	Legal Description:			
<b>Current Zoning:</b>	Historic District: Yes No		Overlay District: Yes No			
<b>Permitted Use:</b>	Yes	No				
<b>Setbacks:</b>	Front: _____		Rear: _____			
	Side: _____		Street Side: _____			
	Garage: _____		Accessory: _____			
<b>Able to submit for building permits?</b>						
<b>Yes No</b>						
<b>Comments:</b>						
<p>The information provided herein was based on the information submitted by the requestor and existing zoning or platting at the time of this request. Any change in the information provided will void this response.</p>						
<b>Completed by:</b> _____						
Signature				Date		