

**MINUTES OF THE PATRICK HEATH PUBLIC LIBRARY
ADVISORY BOARD MEETING
January 10, 2013**

Chair Ashlee Pfeiffer confirmed that a quorum was present and called the meeting to order at 6:00 p.m. Also in attendance: Jeanne Clark, Carol Green, Shirley Hord, Chuck Bardwell, Brian Cartwright, Kelly Skovbjerg, Sandy Johnston, Rita Weber, and Paula Petty.

Guests

No guests were present.

Reading and Approval of 11/8/12 Minutes

The minutes of the last meeting were read. Chuck Bardwell moved to approve and Brian Cartwright seconded. Motion carried.

Citizen Comments

None.

Library Director's Report

Strategic planning committee meetings begin January 29. Staff is in the process of interviewing individuals in the community. Shirley Hord is tabulating survey results prior to the start of the committee meetings. Elisa Welder has been promoted to Library Assistant-Circulation/Volunteer Coordination and Megan Ramirez was hired for the part-time library aide position vacated by Elisa.

The food for fines drive in December brought in approximately 1500 items for Hill Country Family Services.

During the month of January the City Parks and Recreation department's annual "Through My Lens" photo contest winners are showing in the gallery.

The Library will be closed on Monday, January 21 in observation of MLK, Jr. Day.

Committee Reports

None.

Old Business

Emergency Response Procedures

Jeanne Clark moved to approve the policy and Carol Green seconded. Motion carried.

Strategic Planning

First meeting takes place on January 29, 2013 with representatives from the Advisory Board, Friends, Library Foundation, and members of the community. Four meetings are scheduled from now until April and the group hopes to have a strategic plan and new mission/vision statements ready to present to City Council.

New Business

Friends Update

The Friends of the BPL made almost \$2,000 at their December book sale. They will no longer hold small book sales, but will continue to open the shop every Wednesday, Friday and Saturday from 10 a.m.-2 p.m. The Friends will hold a book signing and talk on January 31. Starting in February the first Tuesday of the month is Senior Day. Coupons will be given out to seniors.

Foundation Update

The Library Foundation's next Live at the Library performance will be February 12 with Statesboro Revue performing acoustic rock. January's performance was the Boerne High School Orchestra and KAM String Quartet performing classical music. The Library and Foundation continue to work with the Yellowstone National Park Foundation to coordinate a summer exhibit and reading program.

Governance

Chuck Bardwell moved to approve the policy and Rita Weber seconded. Motion carried.

Photography Consent

Carol Green moved to approve the policy and Jeanne Clark seconded. Motion carried.

Use of Facilities

Kelly mentioned that the city is still determining whether or not they wish to charge all groups to use the community room. More information will be forthcoming.

Other Business.

NONE

Jeanne Clark moved to adjourn the meeting; Carol Green seconded. Motion carried and the meeting was adjourned at 6:47 p.m.

The next meeting is scheduled for February 14, 2013.

Respectfully submitted on January 26, 2013,

Sandy Johnston