

**MINUTES OF THE PATRICK HEATH PUBLIC LIBRARY
ADVISORY BOARD MEETING
November 10, 2011**

Chair Jeanne Clark confirmed that a quorum was present and called the meeting to order at 6:01 p.m. Also in attendance: Paula Petty, Rita Weber, Ashlee Pfeiffer, Kelly Skovbjerg, Brian Cartwright, and Sandy Johnston. Absent: Carol Green, Chuck Bardwell.

Guests

No guests were present.

Reading and Approval of 10/13/2011 Minutes

The minutes of the last meeting were read. Paula Petty moved to approve and Ashlee Pfeiffer seconded with the correction in the section "Guests" that it read "No guests were present". Motion carried.

Citizen Comments

None.

Library Director's Report

The library will be closed on Friday, November 11 in observance of Veterans Day and November 24-26 for Thanksgiving. The library has offered a position to an applicant and we have not yet heard whether or not they have accepted for the library aide position. We have received one application for the Advisory Board position with no decision as of yet to the position. "Share the Bounty" food drive is underway for the month of November and we have already taken one load to Hill Country Family Services. Birding is the theme for the Adult area this month and has easily fit into Arbor Week theme. Adult and Youth Departments have a busy schedule with the reading clubs and have better than expected turnouts. Christmas decorating will begin the day after Thanksgiving and the Foundation still needs volunteers. You can contact Ariel or Celeste Wall if you want to volunteer. The decorations have started to fill the empty spaces in the work areas in the library. National Gaming Day will be November 11 from 9 a.m. to 3 p.m. We will be having video, board, and card games throughout the library. Volunteers and games are needed and appreciated. The games that are donated for use this day will be then given to the Friends to sell in the book sale. The comparison reports show most statistics are up such as interlibrary loans, computer use, and circulation. The patron visits seem to be down but we believe the old library's counter was not as accurate not to mention the volunteers are not going outside to check the book drop. We are going to be adding 2 new adult computers soon and awaiting all new laptops for the teen area. Jeanne Clark commented how very happy and proud she is of our library. Thanks Jeanne, we are too!

Old Business

None.

New Business

Friends Update

The Friends are officially in the new space. Their Open House and Christmas Party will be December 14 from 2-4:30 p.m. with the annual meeting starting at 3 p.m. Dues will now be due in January and the individual rate is \$25, senior rate is \$15, Family rate is \$50, Lifetime is \$100, and Corporate rate is \$250 for the year.

Foundation Update

The Board worked on their 2012 budget and hopes are that it will be approved at our next meeting. They have outlined several Capital Funding projects and continued support of several library programs. The Holiday Decoration committee is working to purchase all of the decorations and the library will be decorated the weekend of Thanksgiving while the library is closed. Next year's 60th library anniversary is generating a lot of discussion on how to celebrate. The Foundation is planning a "birthday" party that will coincide with the first birthday of the PHPL. They have secured the 65 Years of Golden Books exhibit from the NCCIL for the summer to help in the celebration. They are planning on a large Moveable Feast to celebrate the next oral history project on the Texas Rangers.

Community Display Policy

We received the copy back from the City Attorney and there are still a few questions on the wording on page 4 numbers 3 and 4. This item has been tabled for now to get clarification.

Interlibrary Loan Policy

Motion to approve by Brian Cartwright and seconded by Paula Petty. Motion carried.

Programs Policy

Motion to approve with formatting changes by Ashlee Pfeiffer and seconded by Jeanne Clark. Motion carried.

Copyright Policy

Motion to change the word "public" to read "**all**" photocopiers and or printers and name of the library to Patrick Heath Public Library by Paula Petty and seconded by Ashlee Pfeiffer motion carried.

Other Business

None

Jeanne Clark moved to adjourn, Paula Petty seconded. The meeting was adjourned at 6:50 p.m.

The next meeting is scheduled for January 12, 2012.

Respectfully submitted on November 14, 2011;

Sandy Johnston