

**MINUTES OF THE PATRICK HEATH PUBLIC LIBRARY
ADVISORY BOARD MEETING
August 11, 2011**

President Jeanne Clark confirmed that a quorum was present and called the meeting to order at 6:00 p.m. Also in attendance: Brian Cartwright, Chuck Bardwell, Paula Petty, Russell Hawkins, Kelly Skovbjerg, and Elisa Welder. Ashlee Pfeiffer arrived at 6:45.

Guests

No guests were present.

Reading and Approval of 7/14/2011 Minutes

The minutes of the last meeting were read. Russell moved to approve, Chuck seconded. Motion carried.

Citizen Comments

None.

Library Director's Report

Kelly updated the Board on some current issues, particularly with the Starbucks kiosk and meeting rooms, both of which are being ironed out. The replacement for the William Joyce exhibit was discussed. The Board were filled in on the Black Stallion Literacy Camp and were informed about the volunteer orientation on August 24. Jeanne requested that the July Statistics be emailed once they're available. Kelly told the story of the Flaming Fluorescent Bulb Incident and updated the Board on the major complaints we've received (mostly to do with the distance from the parking lot to the building and the location of the outside bookdrop) and what we've done about these comments.

Committee Reports- AALS Advisory Council Member

Russell announced that AALS is having a fall meeting, to which all are invited. AALS will be dissolved in August of 2012; their spring meeting might be at PHPL. Russell said to talk to either him or Kelly about signing up to attend the meeting.

Local and Family History Archives (LAHFA) Update

A new brochure for the Low German Bible has been printed. By the end of August, temperature and humidity equipment will be placed inside the Bible case. .

Old Business

Wireless Internet Acceptable Use

We still don't have instructions on how to wirelessly print. The Board agreed to table this policy once again.

Non-Monetary Gift Policy

The problem with non-monetary gifts is that they can sometimes have political issues tied to them, which can create problems for both the donor and the library. Kelly reviewed the Foundation's Gift Acceptance policy, which says that the Foundation may dispense with donated materials as it sees fit; donations to PHPL (and consequently the City) cannot be sold. This provided a background for the suggestion to not accept gifts of personal property. The updated policy will be brought to the Foundation for their consideration. Chuck moved to accept the policy with changes, Russell seconded. Motion carried.

Use of Facilities

The issue with the Boerne Village Band has been resolved. Kelly presented a new problem—the PHPL competes with other businesses in town (including the Community Center) by not charging for non-profit use. She asked how the Board feels about charging for community room use in order to make the environment more competitive, citing the example of the Smithville Library, which charges for-profit organizations but not non-profit organizations. The Board is not opposed to the idea of charging, but would like to wait six months for statistics on who uses the rooms, how much utilities to run the rooms cost, etc. Motion tabled.

New Business

Customer Conduct Policy

Kelly suggests procedures for dealing with disruptive adult patrons remains on a case-by-case basis. Some of the language from the Disruptive Children policy has been incorporated into the Customer Conduct policy—the Board feels the prohibitions listed in the policy are reasonable. Paula moved to accept, Ashlee seconded. Motion carried.

Friends Update

The Board were updated on the contractor issue. The bonding company has agreed to pay for the remaining expense to finish the Friends' building and the Friends will be allowed to retain the \$14,000 previously held for paying the contractor. They moved shelving from the Dienger building to a storage unit on August 11 and 12.

Foundation Update

Grants have been submitted for Phase 2 features (outdoor amenities)- a grant request has gone to the Rotary Club to pay for the playground and to HEB to pay for the amphitheater. They hope to know about the latter by the end of the month. They've obtained underwriting for two Live at the Library events and hope to secure underwriting for the rest of the events.

Other Business

Jeanne noted how wonderful it is that PHPL has so many different groups working to make the library what it is. She also mentioned that she won't be attending the next meeting.

The meeting was adjourned at 7:23 p.m.

The next Library Advisory Board meeting will be held on Thursday, September 8, at 6 p.m.

Respectfully submitted on August 12, 2011,
Elisa Welder