

**MINUTES OF THE PATRICK HEATH PUBLIC LIBRARY**  
**ADVISORY BOARD MEETING**

**June 9, 2011**

Russell Hawkins called the meeting to order at 6:11. Also in attendance: Paula Petty, Brian Cartwright, Ashlee Pfeiffer, Carol Green, Chuck Bardwell, Kelly Skovbjerg, and Rita Weber. President Jeanne Clark was absent.

**Guest**

No guests were present.

**Reading and Approval of 5/12/11 Minutes**

The minutes of the last meeting were read and accepted, with a motion by Chuck Bardwell and a second by Paula Petty.

**Citizen Comments**

None, and no hawks were seen, but they were fondly remembered.

**Library Director's Report**

The Grand Opening was discussed, raved over, and declared a huge success, although Kelly did comment that the staff really could have used a whole month to move and reopen. There were a few problems, mostly technology not being in place, such as the self-check computers and PC/print management machines. It is hoped these will be up and running in the near future. The door count machines are still not up and running, so there is no official count for the opening day of June 4. The library is being heavily visited by the community, (Kelly said that Monday and Tuesday were "crazy," and the general consensus is that it is wonderful! There are a few odd complaints, but, given the nature of humans, that is to be expected.

The Comparison report showed numbers down a little from last month, but, since the library was closed for three weeks, that is not surprising. Computer use and paperback distribution continued, and was very popular.

There were 1409 checkouts on Grand Opening day, and 2021 checkouts on the following Monday. There were 211 new cards issued on those two days.

Other topics included the new point of sale system; continuing technology trouble-shooting; the Summer Reading Program, which kicked off with Dinosaur George; Storytime, which began on June 8; and Outreach, which will resume this month.

### **Committee Reports**

None

### **Local and Family History Archives (LAHFA) Update**

No complaints, everything going fine. Meeting next week.

### **Old Business**

The Foundation reported \$50,000 gross proceeds from the silent and live auctions conducted at the Gala.

### **New Business**

None

### **Other Business**

Use of Facilities revisited: There are a few problems showing up, which must be solved. Groups using the meeting rooms want to meet past 9PM, which presents a security issue, in that no staff will be available after closing time to lock up when the meetings are over. After discussion of several options, Kelly said she would look into having the Boerne Police Department come by to check and make sure the doors are safely locked up, and would also discuss the issue with the City Attorney. Another problem is that two groups using the meeting room at the same time both want to use the kitchen. It will take cooperation from both groups to solve that one. Study rooms are proving more popular than expected, so that a two-hour time limit needs to be set on these first-come-first-served facilities.

Coffee: Carol Green suggested that the \$1.00/cup price we set is too low and that we should make it \$2.00 instead. Kelly said she would research the situation and bring it up again at the next meeting.

Construction Problems: There is an obviously crooked roof flashing that may leak in the future. Whose responsibility is it to fix this? Also, the sensors in the public

rooms turn off lights too frequently if no one is moving around. This is quite disconcerting for patrons sitting quietly and reading. Kelly is working on these problems.

**Date for next regular meeting:** Thursday, July 14, at 6PM

**Adjournment:** Paula Petty moved, and Carol Green seconded that the meeting be adjourned at 6:56PM.

Respectfully submitted,

Rita Weber