

**MINUTES OF THE BOERNE PUBLIC LIBRARY
ADVISORY BOARD MEETING
March 10, 2011**

President Jeanne Clark confirmed that a quorum was present and called the meeting to order at 6:00 p.m. Jeanne welcomed and introduced guest Kirsten Cohoon, Boerne's City Attorney. Also in attendance: Carol Green, Rita Weber, Russell Hawkins, Ashlee Pfeiffer, Brian Cartwright, Kelly Skovbjerg and Karen West. Members Chuck Bardwell and Paula Petty were absent.

Unattended Children and Disruptive Behavior policy: Jeanne again welcomed City Attorney Kirsten Cohoon. Kirsten addressed the Board with regard to the library's Unattended Children and Disruptive Behavior policy, which has been discussed and tabled several times in recent months. The policy was discussed at length. Kirsten will make amendments for the Board to review. Russell moved that the policy be tabled until April; Ashlee seconded. All were in favor and the motion carried.

Reading and Approval of the Minutes of February 10, 2011

Jeanne asked the Board to review the minutes for approval. Ashlee made a motion that the minutes be approved and Rita seconded. Motion carried.

Citizen Comments

There were no citizen guests present.

Director's Report

The library has been chosen to receive the AALS Innovative Program of the Year Award for Natalie's Live@the Library program. The Board heartily congratulated Natalie on a job well done! Weekly youth and adult programming, outreach services, and monthly discussion groups continue. The 29th Annual FBPL Booksale resulted in over \$21,000 in sales. On March 8 Boerne City Council approved an RFID technology contract and a timeline for our move to the new facility, which includes a three week closure period from May 16-June 3. During the closure, e-book and downloadable audio book services will continue and we will offer patrons limited access to computers and paperbacks. Planning for the June 4 Grand Opening and June 3 Gala is ongoing; volunteers are needed for both events, as well as baked goods.

Kelly shared TexShare usage statistics with the Board, which indicate that our patrons are utilizing this resource. Our monthly comparison statistics show that both circulation and program attendance are way up from this time last year. Our Google Places report for a two-week period in February was discussed.

Committee Reports-AALS Advisory Council Member, KCLAB Rep

Russell, Kelly and Natalie will attend the AALS Spring Membership Meeting, March 11 at the Tye Preston Memorial Library in Canyon Lake. Natalie will accept the AALS Innovative Program of the Year award at the meeting.

Local and Family History Archives (LAFHA) Progress Update

Natalie was recently a guest speaker at a meeting of the Sons of the American Revolution and the meeting went very well. She has several history programs planned, beginning in September.

Old Business

Library Construction Update: Most of the interior finishes and outdoor hardscape features are installed. Custom desks will begin arriving soon and RFID conversion will begin at the end of March. All furniture and shelving issues have been resolved; copier/PC and print management technology will hopefully be resolved this month. The City is expected to have final certification of occupancy in early April. Landscaping and punchlist items will be completed by the end of April.

Foundation Update: The capital campaign has officially ended and the Foundation will provide the city with approximately \$250,000 (total of \$1.5 million). Sponsors and auction items are still being sought for the June 3 fundraising gala. Board members made several suggestions.

New Business

Display Space policy: There were no proposed changes. After review, Rita made a motion to approve the policy and Carol seconded. Motion carried.

Computer Use policy: Other than two web address changes, there were no other proposed changes to the policy. Russell moved and Brian seconded that the policy be approved. Motion carried.

PHPL Marketing Plan: Proposed changes were reviewed and one small revision made. Carol made a motion to approve the plan as amended and Ashlee seconded. All were in favor and the motion carried.

PHPL Mission Statement: The only revision to the statement was the name, Patrick Heath Public Library, which replaces Boerne Public Library. Brian moved to approve the change and Russell seconded. All were in favor and the motion carried.

Rita made a motion to adjourn; Carol seconded.

The next Advisory Board meeting is scheduled on Thursday, April 14, 2011 at 6:00 p.m.

Respectfully submitted on March 11, 2011,
Karen West