

**MINUTES FROM THE PATRICK HEATH PUBLIC LIBRARY
ADVISORY BOARD MEETING
Upstairs Conference Room
June 10, 2021**

In attendance: Susan Nelson, Laura Bray, Richelle Poston, Karen Hill, Ann Meyer, Greg Woodard, Sandy Johnston, and Kelly Skovbjerg.

The meeting was called to order at 6:05 p.m. by the Chair, Susan Nelson

Guests

None.

Minutes

The minutes of the May 13, 2021 meeting were read. Greg Woodard moved to approve as written, and Ann Meyer seconded. Motion carried.

Citizen Comments

None.

Library Director's Report

Kelly Skovbjerg, Library Director, presented the May Monthly Report (attached) which highlights activities and accomplishments by department. We are still in the process of putting all employees through cross training at all service desks. Kelly, Natalie, and Alicia have completed this training and Robin is currently working her way through the departments now. Live! at the Library had 78 people attending the May concert. The next concert will be June 17 at 7pm. Robin has been accepted to the Texas Library Association's Tall Texans Program that happens in November. The Seed and Cutting Station seems to be going well with people leaving cuttings and taking cuttings. We hope to continue this program. On May 29, we hosted a virtual author visit with Sophie Jordan to discuss her new book *Sixteen Scandals*. We have taken 6 Kindle Fire Tablets to Cibolo Creek Rehabilitation Center as part of the Silver Initiative Program. The youth department continues to be the hot spot with many kids signing up for the Summer Learning Odyssey.

Committee Reports

None.

Continuing Business

- a. The Friends of the Boerne Public Library continue to work hard on behalf of the library. Sales on June 9 exceeded all other days with \$663 raised. The Library Foundation transitions to dormancy officially by June/July with the library taking ownership of the organization.

- b. COVID-19 Response and Status of Re-Opening: We are 99% back to “normal”; plexiglass screens are gone from all departments. The only thing we have not re-introduced are gallery exhibits. Kelly requested that this item be removed from future agendas. The board concurred.
- c. FY 22 Budget: All city departments have presented their requests to the executive leadership team. The library requests did not rate as highly as we would have liked, but the process is still ongoing. The budget must be complete by late July. The Kendall County Library System will present their budget request to the commissioners’ court on June 17 and we would appreciate any board members attending to demonstrate to the commissioners how important our libraries are to the community.

New Business

Disruptive Behavior Policy

Greg Woodard made the motion to accept changes as shown, and Richele Poston seconded. Motion carried.

Unattended Children Policy

Laura Bray made the motion to accept with changes and Karen Hill seconded. Motion carried.

Other Business

For the three open advisory board positions, we received a total of 10 applications and 16 people expressing interest. Three (3) people were selected by the mayor and appointed by City Council on June 8: Lora Beth Escalante, Luke Rosenberger, and Jennifer Hackett. Karen Hill presented the idea of having board members partner with a specific library department, staff member, or on a project to give further support to staff and to share information about those departments with the board. Kelly suggested inviting individual staff to present to the board throughout the year beginning in July.

Date for Next Regular Meeting

The next meeting is scheduled for Thursday, July 8, 2021, at 6:00 p.m. in the 2nd floor conference room at the library.

Respectfully submitted on June 22, 2021.

Sandy Johnston