

**MINUTES FROM THE PATRICK HEATH PUBLIC LIBRARY
ADVISORY BOARD MEETING
Conference Room at PHPL and Zoom**

October 8, 2020

In attendance: Karen Hill, Susan Nelson, Susan Whipple, Richele Poston, Greg Woodard, Martha Schaefer, Laura Bray, Sandy Johnston, and Natalie Morgan. Absent: Ann Meyer and Kelly Skovbjerg.

The meeting was called to order at 6:00 p.m. by the Chair, Susan Nelson

Guests

None.

Minutes

The minutes of the September 10, 2020 meeting were read. Greg Woodard moved to approve the minutes and Martha Schaefer seconded. Motion carried.

Citizen Comments

None.

Library Director's Report

Natalie Morgan, Assistant Library Director, presented the September Monthly Report (attached) which highlights activities and accomplishments by department. We have an open position for a part-time circulation associate. We had 406 people pickup 774 items curbside in September. City staff members worked on defining the five city values determined during the visioning process conducted over the last few months. The five values are Integrity, Respect, Collaboration, Service, and Excellence. City employees were again tested for COVID in September as a precautionary measure. Boerne's city manager, Ben Thatcher, attended the library advisory board meeting in September and gamely participated in a Bookface Friday Facebook post. See his entry on page 2 of the monthly report.

Committee Reports

None.

Support Groups

The Friends of the Boerne Public Library will be sending out their annual campaign letter and flyer fundraising for the new "Silver Library Initiative"

The Boerne Public Library Foundation provided 1st quarter funding of \$9,000 for programming and collection upgrades in the Youth Department.

Old Business

Facilities Master Plan Update/ Strategic Partnerships MOUS

We continue to work with Trinity University students in the Urban Studies program to data map possible future library locations.

Covid-19 Response and Status of Re-Opening and School Start Impact

We are back to our normal hours including Saturdays. We have also opened a few tables and chairs throughout the library for people to be able sit and study or read. Study rooms and meeting spaces are still closed. We still do not hold any indoor programming. A few book club meetings happen outside at the amphitheater and on the Friends deck. The after-school crowds are essentially a non-issue as the only kids visiting come with their parents or wait outside for their parents to pick them up.

New Business

Circulation Policy

Greg Woodard made the motion to accept with changes and Richele Poston seconded. Motion carried.

Interlibrary Loan Policy

Laura Bray made the motion to accept with changes and Greg Woodard seconded. Motion carried.

Strategic Plan FY 2020-2022 Year End Update

Not a lot to report because of Covid-19. Robin Stauber is currently attending an archives certification course and using the information there to build a formal archives plan.

Other Business

A question was asked about the Boerne Book & Arts Festival and how everything went. Natalie explained that they had over 300 participants and 40 books were sold. Everyone seemed to really enjoy the virtual event and we experienced no technical difficulties.

Date for Next Regular Meeting

The next meeting is scheduled for Thursday, November 12, 2020 at 6:00 p.m. in the upstairs conference room at the library.

Respectfully submitted on October 20, 2020.

Sandy Johnston