

**MINUTES FROM THE PATRICK HEATH PUBLIC LIBRARY
ADVISORY BOARD MEETING
BOOKSHOP UNDER THE WINDMILL
June 14, 2018**

In attendance: Susan Nelson, Ann Meyer, Karen Hill, Ashlee Pfeiffer, Susan Whipple, Sandy Johnston and Kelly Skovbjerg. Absent: Martha Schaefer, Richele Poston and Greg Woodard

The meeting was called to order at 6:05 p.m. by Chair Susan Nelson.

Guests

None.

Minutes

The minutes of the May 10, 2018 meeting were read. Ashlee Pfeiffer moved to approve and Ann Meyer seconded. Motion carried.

Citizen Comments

None.

Library Director's Report

Kelly Skovbjerg presented the May Monthly Report (attached) which highlight activities and accomplishments by department. The report also includes photos of events and the June calendar of activities at the library.

Committee Reports

None.

Old Business

Strategic Plan 2017-2019

Kelly Skovbjerg continues to move the library's strategic plan into the city's template. Once each city department has completed this process, a citywide strategic plan will be created.

New Business

Disruptive Behavior Policy

The board agreed with suggested changes to policy mostly related to doing away with the three-strike concept. Kelly Skovbjerg will bring the policy back to the board in July when all changes have been made.

Unattended Children Policy

The board agreed to approve any changes to this policy at July's meeting.

Support Groups

The Friends of the Library will be purchasing a Square for the library to use at the Boerne Book and Arts Festival on Main Plaza for book sales. Starting July 5 the Friends will also be open on Thursdays from 10am-2pm. The Friends are also considering presenting an update on their activities to City Council. A general fiction \$5.00 bag sale is planned for June 30.

The Library Foundation's Gala will be June 23 at Mark Motors.

FY 19 Budget

The FY19 budget includes funding to remodel the young adult space and add a study room. We are also asking for one part-time staff position and fees and digital content funding for the CloudLibrary system. This has been paid by the Library Foundation since 2015. The city has included 2.6% COLA and 3.0% merit/bonus pool in the budget-this is subject to change as we move through the budget process. The county library system has asked Commissioners Court for an 8% increase in operational funding for each library. The county currently contributes about 20% of the library's budget.

Other Business

None.

Date for Next Regular Meeting

The next meeting is scheduled for Thursday, July 12, 2018 at 6:00 p.m in the PHPL second floor conference room.

Ashlee Pfeiffer made a motion to adjourn the meeting and Karen Hill seconded. Motion carried.

Respectfully submitted on June 28, 2018.

Sandy Johnston