

**MINUTES FROM THE PATRICK HEATH PUBLIC LIBRARY
ADVISORY BOARD MEETING
February 9, 2017**

In attendance: Susan Nelson, Rita Weber, Richele Poston, Martha Schaefer, Karen Hill, Woody Woodard, Sandy Johnston and Kelly Skovbjerg. Absent: Ashlee Pfeiffer

Guests

None.

Minutes

The minutes of the January 12, 2017 meeting were read. Martha Schaefer moved to approve and Rita Weber seconded. Motion carried.

Citizen Comments

None.

Library Director's Report

Kelly Skovbjerg presented the January Director's Report (attached) which highlights activities and accomplishments by department. The report also includes photos of events and a calendar for February activities at the library.

Committee Reports

Display Committee:

None.

Old Business

Strategic Plan 2017-2020

Kelly shared the poster and banner designs with the Board that will be placed throughout the library and in staff areas and reminds us all of the core values, goals and objectives in our strategic plan.

New Business

Collection Development Policy

Kelly indicated where a staff member made a comment on page four with regard to whether or not nonfiction should be hyphenated. Everyone agreed that no hyphen is needed. Rita Weber also inquired if we continue to weed items not circulated. Kelly responded in the affirmative and noted that items considered as core to the collection are retained. The library uses resources developed by librarians to determine what is core to the collection. Susan Nelson moved to approve the policy with changes and Martha Schaefer seconded. Motion carried.

Unattended Children Policy

Ann Meyer moved to approve the policy with changes and Rita Weber seconded. Motion carried.

Review of Revocation of Library Privileges Appeal

Kelly notified the board that neither the minor child nor the parent had turned anything in by the deadline set out by the board at the last meeting.

Other Business

Rita Weber's 2nd four-year term will end in May 2017. Kelly asked that if anyone on the current board had any suggestions or knew of anyone who might be interested in the position to please have them contact us. Kelly will confirm with the board that applicants should be Kendall County residents.

Kelly mentioned the possibility of a donation for a café on the first floor of the library as well as another potential donation to assist with other library needs.

Dates to remember:

April 7, 6pm-Volunteer Appreciation Dinner at PHPL

April 27, 6:30pm-Kendall County Library Advisory Board Annual Dinner at the Bookshop

May 25, 5-7pm-Chamber Mixer at PHPL

The next meeting will be March 9, 2017.

Respectfully submitted on February 21, 2017

Sandy Johnston