

**MINUTES FROM THE PATRICK HEATH PUBLIC LIBRARY
ADVISORY BOARD MEETING
May 12, 2016**

In attendance: Carol Green, Woody Woodard, Rita Weber, Susan Nelson, Ashlee Pfeiffer, Martha Schaefer, Karen Hill, Ann Meyer, Sandy Johnston and Kelly Skovbjerg.

Guests

None.

Minutes

The minutes of the April 14, 2016 meeting were read. Ashlee Pfeiffer moved to approve and Ann Meyer seconded. Motion carried.

Citizen Comments

None.

Library Director's Report

Kelly Skovbjerg presented the April Director's Report (attached) which highlights, activities and accomplishments by department. The report also includes photos of events and a calendar for May activities at the library.

Committee Reports

The Display Committee approved two different displays (Reginald Bell and Boerne Area Christian Homeschool Art Students) to be used as back-up displays in the future if a display is cancelled at the last minute. Karen Hill made a motion to accept the displays as a back-up and Ashlee Pfeiffer seconded. Motion passed.

Old Business

2013-2016 Strategic Plan Overview and planning for FY 2017-2020

Kelly Skovbjerg shared some of the qualitative responses from the survey. We have gotten roughly 300 responses and 89 of those were completed by people living outside the county. The survey will be available online until the end of May. The surveys have been complimentary of the staff and services. Several comments have been made about the kids and noise after school. We are still hoping to gather more surveys at different events outside of the building.

Open Carry

Kelly Skovbjerg wants to keep this on the agenda to update the board with any new information. There is nothing new to report at this time. Ann Meyer will be attending a class on Open Carry in June and will report back what she learns.

New Business

Gift Acceptance and Donor Recognition Policy

Susan Nelson moved to approve the policy with changes and Woody Woodard seconded. Motion passed.

Paging Patrons and Telephone Use Policy

Woody Woodard made a motion to approve the policy with changes discussed. Martha Schaefer seconded. Motion carried.

Election of New Chair

As Carol Green rolls off the board this month, Ashlee Pfeiffer has agreed to be the chair of the board until we have the regularly scheduled election of officers in the fall. Ann Meyer made a motion to elect Ashlee Pfeiffer as interim chair and Susan Nelson seconded. Motion carried.

Other Business

Kelly Skovbjerg shared with the board that we are working hard on the budget for the upcoming fiscal year. An interested person has applied for the open position on the board.

The next meeting will be June 9, 2016.

Respectfully submitted on May 31, 2016.

Sandy Johnston