

**MINUTES OF THE PATRICK HEATH PUBLIC LIBRARY
ADVISORY BOARD MEETING
July 11, 2013**

Chair Ashlee Pfeiffer confirmed that a quorum was present and called the meeting to order at 6:05 p.m. Also in attendance: Shirley Hord, Carol Green, Jeanne Clark, Rita Weber, Kelly Skovbjerg and Sandy Johnston. Absent: Brian Cartwright, Paula Petty and Chuck Bardwell.

Guests

No guests were present.

Reading and Approval of 6/13/13 Minutes

The minutes of the last meeting were read. Shirley Hord moved to approve and Jeanne Clark seconded. Motion carried.

Citizen Comments

None.

Library Director's Report

The Strategic Plan has been shared with all stakeholder groups. We have completed several tasks related to the plan on deadline and continue to work to accomplish others by deadline.

Natalie and Elisa went to the Annual Assembly for TLA in Austin on Monday. One of the workshops they attended was about managing volunteers in a way that benefits everyone.

We are sponsoring a contest for people who have downloaded our new mobile app, PhDigital. They must be able to explain what they most enjoy about using the app. The winner will get to smash the iPhone piñata and win the prizes inside. The contest is for people ages 12 and up.

We have exceeded participation numbers for the **Park It and Read** Summer Reading Program. We currently have **550 kids** registered in the Youth Department and **64 teens** in the Young Adult Department. These numbers are up from last year. Attendance at programs is right at 2,000. The summer reading program runs through the end of July.

Thank you to Shirley Hord and the Library Foundation for supporting the upcoming Boost I & II programs in the fall that will run throughout the upcoming year.

Library Foundation

The Library Foundation has boxed sets or individual books for sale of Tom Murphy's books, Seasons of Yellowstone. The books are \$50 each or \$175 for the 4 book set. Tom Murphy has agreed to sell his photographs and a portion of the proceeds will come back to the BPLF. Individuals can contact him directly or the Library Foundation. They will have to wait until the exhibit comes down before they can take it home, though. Also, a portion of the sale of his books comes back to us.

Adult Services

The Magical History Tour was July 9 at 10 a.m. at the Kuhlmann King House and was hosted by local historian Emmeline Whitworth.

The next **Pinterest Class** will be July 16 at 6:30 p.m. with a focus on food! We'll make S'mores bars and homemade trail mix. Sign up at the front desk.

A presentation on the "Night Sky" an astronomy program will be Sunday, August 4 at 7 p.m. all ages are welcome to attend.

Committee Reports

None.

Old Business

Use of Facilities:

For-Profit Groups:

Suggested change was made by the board: On page three, paragraph five, remove the last sentence "This fee may be waived".

Non-Profit Groups:

Suggested change was made by the board: On page two under heading Community Rooms change to full room use. Also remove "This fee may be waived".

Jeanne Clark made a motion to accept both policies with the above changes and Carol Green seconded. Motion carried.

New Business

Policies:

Reference Services:

Jeanne Clark moved to approve and Rita Weber seconded. Motion carried.

Volunteer Program:

Jeanne Clark moved to approve and Carol Green seconded. Motion carried.

Fee Ordinance Review

The board recommended decreasing faxing and scanning charges to \$1.00 per page, increasing processing fee for lost materials from \$4.00 to \$5.00, removing Business Tax Forms charge and adding a charge for for-profit use of the community room (\$50 per hour (minimum two hours) as well as a \$150 security deposit for non-profit and for-profit groups using the community room. Carol Green made a motion to recommend the fee ordinance changes to City Council and Shirley Hord seconded. Motion carried.

Other Business.

Kelly Skovbjerg reminded the board that they do not traditionally have August meetings. After confirming that there are no pressing matters to discuss in August, Shirley Hord made a motion to not have a meeting in August and Rita Weber seconded. Motion carried.

Rita Weber made a motion to adjourn the meeting at 7:17 p.m. and Jeanne Clark seconded. Motion carried.

The next meeting is scheduled for September 12, 2013 at 6:00 p.m.

Respectfully submitted on July 15, 2013,

Sandy Johnston