

CITY OF BOERNE

AUTHORIZATION AGREEMENT FOR AUTOMATIC DRAFT

I/we hereby authorize the City of Boerne to initiate entries to my/our account(s) with the depository listed below. The amount of each debit entry shall be limited to the amount due to the City of Boerne for each bill for utility services. I/we also authorize the City of Boerne to initiate the necessary credit entries, not to exceed the total of the original amount debited, if the City of Boerne erroneously debits funds from my/our account(s). I/we understand a 20 day written notice is required for cancellation.

FINANCIAL INSTITUTION/DEPOSITORY INFORMATION

Institution name: _____ Phone # _____

Bank _____ Savings & Loan _____ Credit Union _____ Other _____

Checking Acct _____ Savings acct _____ Other _____

Routing/transit # _____ Account number _____

Institution address _____

City _____ State _____ Zip _____

CUSTOMER/UTILITY ACCOUNT HOLDER INFORMATION

This authorization will remain in effect unless I / we notify the City of Boerne, in writing, of my / our termination of this agreement. I / we understand that the termination must be received by the City of Boerne at least 20 days prior to the next due date of the bill.

Account holder name(s) _____

Utility location _____

Mail Address (if different) _____ City _____ St _____ Zip _____

Telephone number (_____) - _____ - _____
area code

SIGNATURE(S) _____

DATE _____ UTILITY ACCOUNT # _____

Staple voided CHECK here

This application does not guarantee your next bill will be drafted. It may be prenoted. Verify the status of this bill when you receive it by calling the Billing Office at 830-249-9511.